



100 Majors Road • GREENVILLE, TX • 75402

NEW MEMBER ENROLLMENT CHECKLIST

Member #		(Applicant Printed Name)

CONTENTS: (A) Flying Club Introduction (B) Flying Club Bylaws (C) Flying Club Operating Rules
 (D) Application for Membership (E) Covenant Not to Sue and Indemnity Clause (not e-mailed)
 (F) Flying Club "Quick Quiz" Review Exam (G) Checklist (this document) (H) Training Authorization form

NEW MEMBER CHECKLIST SEQUENCE & VERIFICATION

NOTE: All new members, regardless of total time or ratings held, must complete all of the tasks identified below, be approved in accordance with the current by-laws, and complete a check out with a club-approved instructor prior to flying as PIC in club aircraft.

REQUIRED ACTION	CHK
1. Read Introduction, By-Laws, & Operating Rules	
2. Complete "Quick Quiz" review exam over club by-laws and operating rules	
3. Complete and date application	
4. Sign (Notarize: Covenant Not to Sue and Indemnity Clause)	
5. Make dues payment arrangements (monthly, 6 or 12 month advance dues)	
6. Make copies of Pilot's License, latest Medical, and last three pages of logbook including pages showing endorsements for Biennial, etc. (not applicable to new student pilots)	
7. New students or pilots requesting upgrades to their certificates using club aircraft must provide copy of a valid passport, birth certificate or naturalization certificate showing U.S. citizenship (Transportation Security Administration requirement). Student pilots must take the FAA Knowledge test prior to start of flying training.	
8 Complete Pilot Data for Flight Circle and submit with application	
9 Make check payable to Majors Flying Club for appropriate initiation fee and dues.	
10 Receive notification from Club Secretary or other board member of approval for membership by Flying Club Board of Directors prior to flight training/check ride	

FLYING CLUB BOARD OF DIRECTORS APPROVAL SIGNATURES

President _____	Date: _____
Vice-Pres. _____	Date: _____
Secretary _____	Date: _____
Treasurer _____	Date: _____
Maint. Officer _____	Date: _____
Chief Pilot _____	Date: _____